DOCUMENT RESUME

ED 427 789 IR 057 296

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TITLE	Teaching the Internet to Library Staff and Users: 10 Ready-To-Go Workshops That Work. Neal-Schuman NetGuide Series.
ISBN	ISBN-1-55570-349-6
PUB DATE	1999-00-00
NOTE	208p.
AVAILABLE FROM	Neal-Schuman Publishers, Inc., 100 Varick St., New York, NY 10013; Tel: 800-584-2414; Web site: http://www.neal-schuman.com ($59.95).
PUB TYPE	Books (010) -- Guides - Non-Classroom (055)
EDRS PRICE	Document Not Available from EDRS.
DESCRIPTORS	Computer Literacy; Information Services; Information Technology; *Internet; *Library Instruction; Library Personnel; Library Services; *Staff Development; Training; Users (Information); *Workshops; *World Wide Web

ABSTRACT

This guide features 10 customizable, ready-to-run workshops for librarians wishing to establish or refine ongoing Internet training for staff members or patrons. Each workshop in the book includes an introduction, an objective, a timed lesson plan, tips, a sample script, and reproducible handouts. In order to provide for the variety of settings librarians work in, the sample workshops are set in different training environments. The workshops are: "Internet Train the Trainers," a three-part series to train library staff members in sound Internet training principles and practices they can use with patrons; "Getting Started on the World Wide Web," an introduction to the Web, designed as a small-group demonstration for patrons; "Using Search Engines and Finding Information on the Web," a hands-on workshop focusing on Internet search engines and subject directories; "Books and Literature on the Web," a hands-on introduction, with an emphasis on current and popular fiction; "College Information on the Web," a demonstration about higher-education resources on the Web; and "Introduction to HTML," a three-part, hands-on introduction to the programming language. Includes further reading and resources with web site addresses. Contains an index. (AEF)

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Date Filmed
August 17, 1999